



FRATERNITY AND SORORITY ALUMNI COUNCIL

BYLAWS

ARTICLE I

NAME

The name of this organization shall be Middle Tennessee State University Fraternity and Sorority Alumni Council.

ARTICLE II

PURPOSE

The purposes of this organization shall be:

- To encourage sound undergraduate management of general fraternities and sororities through advice and counsel, and to provide continuity to undergraduate chapter obligations;
- To promote an ongoing/open relationship between Alumni Associations, undergraduate chapters, parents and MTSU officials;
- To coordinate and plan fraternity and sorority alumni activities and communications and stimulate fraternity and sorority interests at MTSU, for the mutual benefit of all recognized member organizations;
- To promote the best interest of the fraternity and sorority community at MTSU; and
- To facilitate adherence to all national, local and university policies; and
- To promote/educate the benefits of fraternity and sorority membership.
- To act in an advisory capacity at the pleasure of and to the MTSU President.

ARTICLE III

MEMBERSHIP

SECTION 1. COMPOSITION OF MEMBERSHIP

- A. The membership of this council shall be composed of the collective membership of all fraternities and sororities from Middle Tennessee State University.
- B. Ex-officio members will include
 - a. Director of MTSU Fraternity and Sorority Life, or their designee
 - b. MTSU Director of Strategic Partnerships, or other designee of the MTSU President

SECTION 2. VOTING MEMBERS

- A. Each social fraternity or sorority shall have one (1) vote by an alumnus of that organization.
- B. Ex-officio members shall be non-voting.

ARTICLE IV
OFFICERS

SECTION 1. EXECUTIVE BOARD

- A. The officers of this council shall be voting members per ARTICLE III, SECTION 2. and consist of the following:
 - a. Chairman
 - b. Vice-Chairman
 - c. Secretary
 - d. Two (2) Members-At-Large
- B. This board shall prepare subject matter for the council meetings and shall originate subjects in conformity with the purposes of this organization.

SECTION 2. DUTIES OF COUNCIL OFFICERS

- A. Chairman
 - a. Shall be the chief executive of the council and shall, subject to the control of the membership, have supervision, direction and control of the business and officers of the organization.
 - b. Shall preside over all meetings.
 - c. Shall appoint committees.
 - d. Shall maintain a file with all relevant facts and information, which shall be the property of the council and shall be transferred within four (4) weeks, in good condition, to his/her successor.
 - e. Shall discharge other duties as may be required.
- B. Vice-Chairman
 - a. In the absence of disability of the Chairman shall perform all duties of the Chairman and when so acting shall have the powers of and be subject to all the restrictions of the Chairman.
- C. Secretary
 - a. Shall keep or cause to be kept a book of minutes, including attendance of all meetings of the council and its officers (members name and affiliation).
 - b. Shall keep a membership log containing the names and addresses of each voting member of the council.
 - c. Shall coordinate correspondence.
 - d. Shall send all members minutes of all meetings within fourteen (14) calendar days of said meeting.
 - e. Shall perform such duties pertaining to the office as may be required by the membership of officers.
 - f. Shall maintain a file with all relevant facts and information, which shall be the property of the council and shall be transferred within four (4) weeks, in good condition, to his/her successor.
- D. Members-At-Large
 - a. One Member-At-Large shall serve as the chairperson of the Fraternity and Sorority Alumni Endowment Fund Selection Committee
 - b. One Member-At-Large shall serve as the chairperson of the Social Committee.

ARTICLE V
MEETINGS

SECTION 1. MEETINGS

- A. Meetings will be held at least once in the MTSU Fall and Spring semesters.
- B. Meetings will be held at Middle Tennessee State University.
- C. Special meetings, after due notice as herein provided may be called at any time or any place by the majority of voting members. Such calls shall be in writing (electronic mail acceptable) and shall state the date, time, place and purpose of such meeting.

SECTION 2. NOTICE OF MEETING

Thirty (30) days prior to the date of any regular meeting and in like manner fifteen (15) days prior to the date of any special meeting called as herein provided, the secretary shall send out notice containing the date, time, place and purpose of said meeting.

SECTION 3. QUORUM

- A. The majority of voting members shall constitute quorum and shall be competent to transact business.
- B. Designated proxies shall count towards quorum.

SECTION 4. VOTING

- A. Each voting member, as defined in ARTICLE III, SECTION 2. Shall have the privilege of one (1) vote.
- B. Any voting member may designate a proxy.
- C. Business shall be transacted by voting members present and/or via teleconference.
- D. Votes between meetings may be conducted by electronic mail. No response shall be considered an affirmative vote.

ARTICLE VI
REMOVAL OF OFFICERS

The membership shall be empowered to request and enforce the resignation from office any officer of the council who does not fulfill properly the requirements of his/her office as specified in these Bylaws.

ARTICLE VII
REQUIREMENTS

This council shall comply in all transactions with the requirements of the respective local and national fraternities and sororities it represents as well as the governing requirements set forth by Middle Tennessee State University.

ARTICLE VIII
ELECTIONS

The officers shall be nominated and elected for a term of two years. Elections shall be by majority vote at a duly constituted meeting of the council. No member of the Executive Board can serve for more than four (4) consecutive terms.

ARTICLE IX
COMMITTEES

SECTION 1. COMMITTEES

The Executive Board shall have the authority to establish standing and special committees.

SECTION 2. COMMITTEE MEMBERS

The Executive Board has the power to determine the size and selection of each committee members.

SECTION 3. WORK

The establishment of the following committees shall be active and work in conjunction with the Executive Board.

- A. Fraternity and Sorority Alumni Endowment Fund Committee
 - a. The purpose of this committee shall be to work in conjunction with the MTSU Fraternity and Sorority Life office to annually select undergraduate student(s) for the endowment fund program.
- B. Social Committee
 - a. The purpose of this committee shall be to plan and execute fraternity and sorority alumni events which may include:
 - i. Homecoming event(s)
 - ii. Social event(s) to benefit the Endowment Fund

SECTION 4. REMOVAL

The Executive Board may dismiss any committee member from the committee if it feels that the member is in hindrance of its progress.

ARTICLE X
AMENDMENTS TO THE BYLAWS

These Bylaws may be amended, repealed, or altered in whole or part by a majority vote of the members present at any regular or special meeting whether or not previous notice of the proposed amendment has been given.

ARTICLE XI
RULES OF ORDER

In the absence of a specific provision to the contrary in the council's Bylaws, any meeting of the council, Executive Board, or of any Committee thereof, shall be governed by the rules contained in the current edition of Robert's Rules of Order.